

General Start-up Resources

Accountants

Accountant Referral Service
Tel 1-800-668-1454, ext 243 or 245

Accounting Advisory Services

30 Minute consultations are available for business related topics at the **London Small Business Centre**. First *Tuesday* of the month. (Cost: \$20, pre-registration required).
Tel (519)-659-2882

Lawyers

Lawyer Referral Service
Tel 1-800-268-8326

Legal Advisory Services

30 Minute consultations are available for business related topics at the **London Small Business Centre**. First *Thursday* of the month. (Cost: \$20, pre-registration required).
Tel (519)-659-2882

Western Business Law Clinic
UWO Law School
Tel (519)850-2966
Web: www.law.uwo.ca

Economic Development

Ontario Association of Community Futures Development Corporations
300 South Edgeware Road
St. Thomas, ON N5P 4L1
Tel (519) 633-2326 or 1-888-633-2326
Web: www.ontcfdc.com

Hiring, Training & Wage Subsidies

Service Canada
Tel: 1-800-O-Canada
www.servicecanada.gc.ca

Employment Ontario Hotline:
1-800-387-5656

Fanshawe College Job Connect
355 Wellington Street (Galleria Mall)
Tel (519) 432-1220
www.fanshawec.ca/jobconnect

Export/ Import

Ontario Exports (Ministry of Economic Development and Trade)
www.ontarioexports.com

International Trade Canada
www.infoexport.gc.ca

Canada Business, International Trade
www.canadabusiness.ca/eng/105



London Small Business Enterprise Centre

The Ministry of Small Business and Entrepreneurship operates **Small Business Enterprise Centres** in communities across Ontario. New and existing Ontario entrepreneurs can find a variety of services and resources to enhance their business development.

At each office, the services offered include:

Seminars: delivery of business-related seminars and workshops to expand your business knowledge. The seminars present information for business start-ups and also provide a forum for questions and answers.

- ⇒ Starting a Small Business Seminars
- ⇒ Business Planning Workshops
- ⇒ Advanced Business Series Seminars

Publications: there are many informative publications and booklets that cover everything from preparing a business plan, to creating a marketing plan, record keeping for small business and financial assistance programs.

Consultant Services: the availability of a knowledgeable general business consultant.

- ⇒ Market Research Consultations
- ⇒ Business Plan Consultations
- ⇒ Follow-up Business Plan Consultations

For further information contact Enterprise Centre at the **London Small Business Centre:**

316 Rectory St. 3rd Floor
London, ON N5W 3V9
Phone: 519-659-2882
Fax: 519-659-7050
E-mail: info@sbcentre.ca
www.sbcentre.ca

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Small Business Start-Up Contacts and Information Sources

Canada Business Ontario (CBO)
<http://www.canadabusiness.ca/ontario>

Looking for information on starting or growing your business? The Canada Business Ontario (CBO), a partnership between the Government of Canada and the Government of Ontario, is your first stop for free access to business information. Find the information you are looking for on their website, or call an Information Officer if you need help.
Toll-Free: 1-888-745-8888

BizPaL
The online Business Permits and
Licences Service
<http://www.ontario.ca/BizPal>

Starting or expanding your business often requires many permits and licences from different levels of government.

BizPal is a convenient, time saving online service that will help you figure out what permits and licences you need from the government of Canada, the Ontario government and participating local governments.

**The Ministry Economic
Development and Trade**
<http://www.ontario.ca/economy>

The website offers a wealth of information for Ontario's small business community, from a new start-up to an established high performing firm, by providing connections to the people and resources that contribute to improved competitiveness and profitability.

Ontario Business Name Search & Registration

In Person or by Mail Ministry of Government Services
Companies Branch
393 University Ave., 2nd Floor
Ste. 402, Toronto, ON M5G 1E6
Tel 1-800-361-3223

Ontario Business Connects (OBC) The following location provides self-help registration service:

Service Ontario
Bell Canada Building, ground floor
100 Dundas St. (Dundas/Talbot)
London, ON N6A 6G8
Tel 1-800-565-1921

On-line Web: <http://www.serviceontario.ca>

Ontario Incorporation Service Ontario
(document filing only)
Bell Canada Building, ground floor
100 Dundas St. (Dundas/Talbot)
London, ON N6A 6G8
Tel 1-800-565-1921

Filing Electronically Cyberbahn at www.cyberbahn.ca
or
OnCorp Direct at www.oncorp.com

Municipal Registrations

Municipal Business Licenses London City Hall, Clerk's Office
300 Dufferin Ave., 3rd Floor
London, ON N6B 1Z2
Tel (519) 661-4530

Zoning: (519) 930-3510
Building Regulations: (519) 661-4555
Business Licenses: (519) 661-4530

Web: www.london.ca

Environmental Health Inspection Middlesex-London Health Unit
50 King Street
London, ON N6A 5L7
Tel (519) 663-5317

Web: www.healthunit.com

Provincial Registrations and Licenses

Employer Health Tax Ministry of Revenue
1-866-668-8297 OR 1-866-ONT-TAXS
Web: <http://www.fin.gov.on.ca>

Or, call Business Info Line at
1-888-745-8888

Workplace Safety and Insurance Board (WSIB) 148 Fullarton Street, 7th Floor
London, ON N6A 5P3
Tel (519) 663-2331
Web: www.wsib.on.ca

Employment Standards Information Ministry of Labour
1-800-531-5551
Web: www.labour.gov.on.ca

Day Nursery Licensing Ministry of Children and Youth Services
217 York St., Suite 203
London, ON N6A 5R1
Tel (519) 438-5111
Web: www.children.gov.on.ca

Gaming, Lottery & Alcohol Licensing Alcohol and Gaming Commission
150 Dufferin Ave., Suite 201
London, ON N6A 5N6
Tel (519) 675-7746
Web: www.agco.on.ca

Federal Registrations and Licenses

HST, Payroll Deductions, Export/Import Canada Revenue Agency (CRA)
451 Talbot St., PO Box 5548
London, ON N6A 4R3
Tel 1-800-959-5525
Business Registration On-line (BRO)
<http://www.businessregistration.gc.ca>

Federal Incorporation Corporations Canada/Industry Canada
365 Laurier Avenue West, 9th Floor
Ottawa ON K1A 0C8
Tel 1-866-333-5556
Web: corporationscanada.ic.gc.ca

Consumer Packaging & Labelling Act Competition Bureau
50 Victoria Street
Gatineau, QC K1A 0C9
Tel 1-800-348-5358
Web: www.competitionbureau.gc.ca

Local Business & Economic Organizations

London Economic Development Corporation 380 Wellington St., Suite 701
London, ON N6A 5B5
Tel (519) 661-4545
Web: www.ledc.com

Business Development Bank of Canada (BDC) 380 Wellington Street
London, ON N6A 5B5
Tel (519) 675-3101
Web: www.bdc.ca

Chamber of Commerce 244 Pall Mall Street
London, ON N6A 5P6
Tel (519) 432-7551
Web: www.chamber.london.on.ca

TechAlliance & The Stiller Centre UWO Research Park
700 Collip Circle, Suite 215
London, ON N6G 4X8
Tel (519) 858-5185
Web: www.techalliance.ca

Better Business Bureau 200 Queens Ave., Suite 616
London, ON N6A 4E3
Tel (519) 673-3222
Web: www.bbblondon.on.ca

Market Research London Public Library (Central)
251 Dundas Street (Galleria Mall)
London, ON N6A 6H9
Tel (519) 661-4600
Web: www.londonpubliclibrary.ca

Ivey Client Field Project (ICFP) Richard Ivey School of Business
1151 Richmond Rd. N.
London ON N6A 3K7
Tel (519) 661-4142
Web: www.ivey.uwo.ca/icfp

Intellectual Property

Patents, Copyrights, Trademarks Canadian Intellectual Property Office (CIPO)
50 Victoria Street
Hull, QC K1A 0C9
Tel 1-866-997-1936
Web: cipo.gc.ca

Canadian Innovation Centre 295 Hagey Blvd, Suite 15
Waterloo, ON N2L 6R5
Tel (519) 885-5870
Web: www.innovationcentre.ca