

## General Start-up Resources

### Accountants

Accountant Referral Service  
Tel 1-800-668-1454, ext 243 or 245

### Accounting Advisory Services

30 Minute consultations are available for business related topics at the **London Small Business Centre**. First *Tuesday* of the month. (Cost: \$20, pre-registration required).  
Tel (519)-659-2882

### Lawyers

Lawyer Referral Service  
Tel 1-800-268-8326

### Legal Advisory Services

30 Minute consultations are available for business related topics at the **London Small Business Centre**. First *Thursday* of the month. (Cost: \$20, pre-registration required).  
Tel (519)-659-2882

Western Business Law Clinic  
UWO Law School  
Tel (519)850-2966  
Web: [www.law.uwo.ca](http://www.law.uwo.ca)

### Economic Development

Ontario Association of Community Futures Development Corporations  
300 South Edgeware Road  
St. Thomas, ON N5P 4L1  
Tel (519) 633-2326 or 1-888-633-2326  
Web: [www.ontcfdc.com](http://www.ontcfdc.com)

### Hiring, Training & Wage Subsidies

Service Canada  
Tel: 1-800-O-Canada  
[www.servicecanada.gc.ca](http://www.servicecanada.gc.ca)

Employment Ontario Hotline:  
1-800-387-5656

Fanshawe Community Employment  
355 Wellington Street (Citi Plaza)  
Tel (519) 432-1220  
<http://fcsw.fanshawec.ca/ces/>

### Export/ Import

Ontario Exports (Ministry of Economic Development and Innovation)  
[www.ontarioexports.com](http://www.ontarioexports.com)

International Trade Canada  
[www.infoexport.gc.ca](http://www.infoexport.gc.ca)

Canada Business, International Trade  
[www.canadabusiness.ca/eng/105](http://www.canadabusiness.ca/eng/105)



## London Small Business Enterprise Centre

The Ministry of Economic Development and Innovation operates **Small Business Enterprise Centres** in communities across Ontario. New and existing Ontario entrepreneurs can find a variety of services and resources to enhance their business development.

At each office, the services offered include:

**Seminars:** delivery of business-related seminars and workshops to expand your business knowledge. The seminars present information for business start-ups and also provide a forum for questions and answers.

- ⇒ Starting a Small Business Seminars
- ⇒ Business Planning Workshops
- ⇒ Advanced Business Series Seminars

**Publications:** there are many informative publications and booklets that cover everything from preparing a business plan, to creating a marketing plan, record keeping for small business and financial assistance programs.

**Consultant Services:** the availability of a knowledgeable general business consultant.

- ⇒ Market Research Consultations
- ⇒ Business Plan Consultations
- ⇒ Follow-up Business Plan Consultations

For further information contact **Enterprise Centre** at the **London Small Business Centre:**

**316 Rectory St. 3<sup>rd</sup> Floor**  
**London, ON N5W 3V9**  
**Phone: 519-659-2882**  
**Fax: 519-659-7050**  
**E-mail: [info@sbcentre.ca](mailto:info@sbcentre.ca)**  
**[www.sbcentre.ca](http://www.sbcentre.ca)**

## Small Business Start-Up Contacts and Information Sources

**Canada Business Ontario (CBO)**  
<http://www.canadabusiness.ca/ontario>

Looking for information on starting or growing your business? The Canada Business Ontario (CBO), a partnership between the Government of Canada and the Government of Ontario, is your first stop for free access to business information. Find the information you are looking for on their website, or call an Information Officer if you need help.  
Toll-Free: 1-888-745-8888

**BizPal**  
**The online Business Permits and  
Licences Service**  
<http://www.bizpal.ca/>

Starting or expanding your business often requires many permits and licences from different levels of government.

BizPal is a convenient, time saving online service that will help you figure out what permits and licences you need from the government of Canada, the Ontario government and participating local governments.

**The Ministry Economic  
Development and Innovation**  
<http://www.ontario.ca/economy>

The website offers a wealth of information for Ontario's small business community, from a new start-up to an established high performing firm, by providing connections to the people and resources that contribute to improved competitiveness and profitability.

## Ontario Business Name Search & Registration

**In Person or by Mail** Ministry of Government Services  
Companies Branch  
393 University Ave., 2<sup>nd</sup> Floor  
Ste. 402, Toronto, ON M5G 1E6  
Tel 1-800-361-3223

**Ontario Business Connects (OBC)** The following location provides self-help registration service:  
  
Service Ontario  
Bell Canada Building, ground floor  
100 Dundas St. (Dundas/Talbot)  
London, ON N6A 6G8  
Tel 1-800-565-1921

**On-line** Web: <http://www.serviceontario.ca>

**Ontario Incorporation** Service Ontario  
(document filing only)  
Bell Canada Building, ground floor  
100 Dundas St. (Dundas/Talbot)  
London, ON N6A 6G8  
Tel 1-800-565-1921

**Filing Electronically** Cyberbahn at  
[www.cyberbahngroup.com](http://www.cyberbahngroup.com)  
or  
OnCorp Direct at [www.oncorp.com](http://www.oncorp.com)

## Municipal Registrations

**Municipal Business Licenses** London City Hall, Clerk's Office  
300 Dufferin Ave., 3<sup>rd</sup> Floor  
London, ON N6B 1Z2  
Tel (519) 661-4530

*Zoning:* (519) 930-3510  
*Building Regulations:* (519) 661-4555  
*Business Licenses:* (519) 661-4530

Web: [www.london.ca](http://www.london.ca)

**Environmental Health Inspection** Middlesex-London Health Unit  
50 King Street  
London, ON N6A 5L7  
Tel (519) 663-5317

Web: [www.healthunit.com](http://www.healthunit.com)

## Provincial Registrations and Licenses

**Employer Health Tax** Ministry of Revenue  
1-866-668-8297 OR 1-866-ONT-TAXS  
Web: <http://www.fin.gov.on.ca>

Or, call Business Info Line at  
1-888-745-8888

**Workplace Safety and Insurance Board (WSIB)** 148 Fullarton Street, 7<sup>th</sup> Floor  
London, ON N6A 5P3  
Tel (519) 663-2331  
Web: [www.wsib.on.ca](http://www.wsib.on.ca)

**Employment Standards Information** Ministry of Labour  
1-800-531-5551  
Web: [www.labour.gov.on.ca](http://www.labour.gov.on.ca)

**Day Nursery Licensing** Ministry of Children and Youth Services  
217 York St., Suite 203  
London, ON N6A 5R1  
Tel (519) 438-5111  
Web: [www.children.gov.on.ca](http://www.children.gov.on.ca)

**Gaming, Lottery & Alcohol Licensing** Alcohol and Gaming Commission  
150 Dufferin Ave., Suite 201  
London, ON N6A 5N6  
Tel (519) 675-7746  
Web: [www.agco.on.ca](http://www.agco.on.ca)

## Federal Registrations and Licenses

**HST, Payroll Deductions, Export/Import** Canada Revenue Agency (CRA)  
451 Talbot St., PO Box 5548  
London, ON N6A 4R3  
Tel 1-800-959-5525  
Business Registration On-line (BRO)  
<http://www.businessregistration.gc.ca>

**Federal Incorporation** Corporations Canada/Industry Canada  
365 Laurier Avenue West, 9th Floor  
Ottawa ON K1A 0C8  
Tel 1-866-333-5556  
Web: [corporationscanada.ic.gc.ca](http://corporationscanada.ic.gc.ca)

**Consumer Packaging & Labelling Act** Competition Bureau  
50 Victoria Street  
Gatineau, QC K1A 0C9  
Tel 1-800-348-5358  
Web: [www.competitionbureau.gc.ca](http://www.competitionbureau.gc.ca)

## Local Business & Economic Organizations

**London Economic Development Corporation** 380 Wellington St., Suite 701  
London, ON N6A 5B5  
Tel (519) 661-4545  
Web: [www.ledc.com](http://www.ledc.com)

**Business Development Bank of Canada (BDC)** 380 Wellington Street  
London, ON N6A 5B5  
Tel (519) 675-3101  
Web: [www.bdc.ca](http://www.bdc.ca)

**Chamber of Commerce** 244 Pall Mall Street  
London, ON N6A 5P6  
Tel (519) 432-7551  
Web: [www.chamber.london.on.ca](http://www.chamber.london.on.ca)

**TechAlliance & The Stiller Centre** UWO Research Park  
700 Collip Circle, Suite 215  
London, ON N6G 4X8  
Tel (519) 858-5185  
Web: [www.techalliance.ca](http://www.techalliance.ca)

**Better Business Bureau** 200 Queens Ave., Suite 616  
London, ON N6A 4E3  
Tel (519) 673-3222  
Web: [www.westernontario.bbb.org/](http://www.westernontario.bbb.org/)

**Market Research** London Public Library (Central)  
251 Dundas Street (Galleria Mall)  
London, ON N6A 6H9  
Tel (519) 661-4600  
Web: [www.londonpubliclibrary.ca](http://www.londonpubliclibrary.ca)

**Ivey Consulting Project** Richard Ivey School of Business  
1151 Richmond Rd. N.  
London ON N6A 3K7  
Tel (519) 661-4142  
<http://www.ivey.uwo.ca/icp/>

## Intellectual Property

**Patents, Copyrights, Trademarks** Canadian Intellectual Property Office (CIPO)  
50 Victoria Street  
Hull, QC K1A 0C9  
Tel 1-866-997-1936  
Web: [cipo.gc.ca](http://cipo.gc.ca)

**Canadian Innovation Centre** 295 Hagey Blvd, Suite 15  
Waterloo, ON N2L 6R5  
Tel (519) 885-5870  
Web: [www.innovationcentre.ca](http://www.innovationcentre.ca)